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**Luxembourg-Luxembourg: FM Consultancy Services
2022/S 211-605755**

Contract notice

Services

Legal Basis:

Neither Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 nor Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 (as amended) apply to the ESM. The ESM procures supplies, services and works on its own behalf and for its own account pursuant to the ESM Procurement Policy as published on the ESM website. Please refer to the ESM website for more information.

Section I: Contracting authority

I.1) Name and addresses

Official name: European Stability Mechanism (ESM)
Postal address: 6a, circuit de la Foire Internationale
Town: Luxembourg
NUTS code: LU000 Luxembourg
Postal code: L-1347
Country: Luxembourg
E-mail: procurement@esm.europa.eu
Telephone: +352 2609620

Internet address(es):

Main address: <http://www.esm.europa.eu>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://www.esm.europa.eu/how-we-work/procurement#headline-procurement_opportunities
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

FM Consultancy Services
Reference number: FM/08/FMC/AG/22

II.1.2) Main CPV code

79993100 Facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description:

The ESM intends to establish a framework agreement (the 'Framework Agreement') with a single service provider (the 'provider') which will support the FM Team, on a non-exclusive basis, by providing the following consultancy services:

- advisory and project management on any FM topics,
- resource backfilling.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.2) **Additional CPV code(s)**

79993000 Building and facilities management services

II.2.3) **Place of performance**

NUTS code: LU000 Luxembourg

II.2.4) **Description of the procurement:**

The ESM is looking for the following consultancy services in the field of facility management (FM). Note that the full description of the services is on the procurement documents available on the ESM's website. This includes for example:

- occupational health and safety, space, change and asset management, event related services, service management, vendor management, contract and procurement related services, security management, budgeting, quality management, building management and smart building solutions, sustainability, provision of trainings;
- advice and support on special projects/tasks such as electrical network resilience and other technical projects, implementation of physical security information management system, building automation system and other FM related tools and systems, integrated workplace management systems, renovation and/or redesign of the existing or additional space required for the ESM needs;
- cover for the absence of FM Team members.

The consultant must have the following profiles available: junior consultant; consultant, senior consultant, subject matter expert, project manager, project assistant, customer service support.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
List and brief description of conditions:
As stated in the procurement documents.
- III.1.2) **Economic and financial standing**
List and brief description of selection criteria:
As stated in the procurement documents.
- III.1.3) **Technical and professional ability**
List and brief description of selection criteria:
As stated in the procurement documents.

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Open procedure
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no
- IV.2) **Administrative information**
- IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 05/12/2022
Local time: 11:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**
Date: 05/12/2022
Local time: 11:00

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.3) **Additional information:**
- VI.4) **Procedures for review**
- VI.4.1) **Review body**
Official name: ESM Procurement Review Panel
Postal address: 6a, circuit de la Foire Internationale
Town: Luxembourg
Postal code: L-1347
Country: Luxembourg
E-mail: procurementreview@esm.europa.eu
- VI.4.2) **Body responsible for mediation procedures**

Official name: ESM Procurement Review Panel
Postal address: 6a, circuit de la Foire Internationale
Town: Luxembourg
Postal code: L-1347
Country: Luxembourg
E-mail: procurementreview@esm.europa.eu

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: ESM Procurement Review Panel
Town: Luxembourg
Country: Luxembourg
E-mail: procurementreview@esm.europa.eu

VI.5) **Date of dispatch of this notice:**

26/10/2022