

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:672022-2021:TEXT:EN:HTML>

**Luxembourg-Luxembourg: Provision of Insurance Services  
2021/S 253-672022**

**Contract notice**

**Services**

**Legal Basis:**

Neither Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 nor Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 (as amended) apply to the ESM. The ESM procures supplies, services and works on its own behalf and for its own account pursuant to the ESM Procurement Policy as published on the ESM website. Please refer to the ESM website for more information.

**Section I: Contracting authority**

**I.1) Name and addresses**

Official name: European Stability Mechanism (ESM)  
Postal address: 6a, circuit de la Foire Internationale  
Town: Luxembourg  
NUTS code: LU000 Luxembourg  
Postal code: L-1347  
Country: Luxembourg  
Contact person: Mr. Ampeglio Amore  
E-mail: [procurement@esm.europa.eu](mailto:procurement@esm.europa.eu)

**Internet address(es):**

Main address: <https://www.esm.europa.eu/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.esm.europa.eu/procurement>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4) Type of the contracting authority**

European institution/agency or international organisation

**I.5) Main activity**

Economic and financial affairs

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Provision of Insurance Services

**II.1.2) Main CPV code**

66510000 Insurance services

**II.1.3) Type of contract**

Services

**II.1.4) Short description:**

The ESM intends to establish framework agreements for the provision of the insurance services.

The ESM will award one agreement per each of the following lots:

- lot 1: healthcare insurance/long term care insurance/travel insurance;
- lot 2: life insurance, work incapacity and disability insurance;
- lot 3: employee assistance programme.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Lot 1: Healthcare Insurance/Long Term Care Insurance/Travel Insurance  
Lot No: 1

II.2.2) **Additional CPV code(s)**

66512200 Health insurance services

II.2.3) **Place of performance**

NUTS code: LU Luxembourg

II.2.4) **Description of the procurement:**

Provision of the following services: healthcare/long term care/travel insurance:  
— the healthcare Insurance assists eligible members to meet expenses resulting from healthcare treatment. It has been in place since May 2013. Eligible members are not subject to medical underwriting or exclusions of pre-existing medical conditions and have free choice of medical provider;  
— long term care insurance services: members of staff of the ESM are eligible to long term care insurance as long as they are engaged by the ESM (normal retirement age is 65, maximum retirement age is 70). Retirees are not eligible for this insurance. Former members of staff placed on the ESM disability scheme due to total disability are eligible to the long term care insurance below the age of 65, or until the end of the disability;  
— travel insurance: the provider must cover 24 hours a day seven days a week during business travel and private travel abroad.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Risk Plan

Lot No: 2

- II.2.2) **Additional CPV code(s)**  
66511000 Life insurance services
- II.2.3) **Place of performance**  
NUTS code: LU Luxembourg
- II.2.4) **Description of the procurement:**  
Provision of the following services:  
— life insurance services: provider must cover death other than by accident at work or occupational disease and death by accident at work or occupational disease. Advisory services are also requested;  
— work incapacity and disability insurance
- II.2.5) **Award criteria**  
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 48  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: no
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**  
Employee Assistance Programme (EAP)  
Lot No: 3
- II.2.2) **Additional CPV code(s)**  
66517300 Risk management insurance services
- II.2.3) **Place of performance**  
NUTS code: LU Luxembourg
- II.2.4) **Description of the procurement:**  
Provision of clinical counselling sessions (limited to six sessions per issue per year), crisis intervention, work-life services and management support services. EAP services must be made available over the telephone, face-to-face and online. Services must be available on a global and 24/7 basis. Additional ad hoc services would include support, possibly onsite, in case of a traumatic event, such as serious injury or death of a member of staff.
- II.2.5) **Award criteria**  
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 48

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Competitive procedure with negotiation

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.5) **Information about negotiation**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 31/01/2022

Local time: 11:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 18/02/2022

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: European Stability Mechanism (ESM), Procurement Review Panel  
Postal address: 6a, circuit de la Foire Internationale  
Town: Luxembourg  
Postal code: L-1347  
Country: Luxembourg  
E-mail: [procurementreview@esm.europa.eu](mailto:procurementreview@esm.europa.eu)

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: European Stability Mechanism (ESM), Procurement Review Panel  
Town: Luxembourg  
Country: Luxembourg  
E-mail: [procurementreview@esm.europa.eu](mailto:procurementreview@esm.europa.eu)

VI.5) **Date of dispatch of this notice:**

22/12/2021