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**Luxembourg-Luxembourg: Back Office Reconciliation Tool
2022/S 038-096948**

Contract notice

Supplies

Legal Basis:

Neither Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 nor Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 (as amended) apply to the ESM. The ESM procures supplies, services and works on its own behalf and for its own account pursuant to the ESM Procurement Policy as published on the ESM website. Please refer to the ESM website for more information.

Section I: Contracting authority

I.1) Name and addresses

Official name: European Stability Mechanism (ESM)
Postal address: 6a, circuit de la Foire Internationale
Town: Luxembourg
NUTS code: LU000 Luxembourg
Postal code: L-1347
Country: Luxembourg
Contact person: M.me Shabnam Hussain
E-mail: procurement@esm.europa.eu

Internet address(es):

Main address: <https://www.esm.europa.eu/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.esm.europa.eu/procurement>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Back Office Reconciliation Tool
Reference number: FIN/15/BORT/LC/2021

II.1.2) Main CPV code

48440000 Financial analysis and accounting software package

II.1.3) Type of contract

Supplies

II.1.4) Short description:

The ESM requires a readily available, off-the-shelf financial reconciliation software tool that supports various business cases.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.2) **Additional CPV code(s)**

48441000 Financial analysis software package

48442000 Financial systems software package

48812000 Financial information systems

II.2.3) **Place of performance**

NUTS code: LU Luxembourg

II.2.4) **Description of the procurement:**

The ESM is focused on meeting best-practices in their financial operations. The various business cases the financial reconciliation tool is expected to support include cash account reconciliation, security account reconciliation, cash-flow reconciliation, trade reconciliation and general report reconciliation. In addition, the ESM will require the selected candidate to provide related implementation, training and technical/maintenance services. The reconciliation software (including any related documentation) must be provided in English.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contract for the reconciliation software will be for a period of four (4) years with the possibility of extending for up to four years at the end of the initial four-year term.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Competitive procedure with negotiation

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.5) **Information about negotiation**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 23/03/2022

Local time: 11:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 08/04/2022

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: ESM Procurement Review Panel

Postal address: 6a, circuit de la Foire Internationale

Town: Luxembourg

Postal code: L-1347

Country: Luxembourg

E-mail: procurementreview@esm.europa.eu

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: ESM Procurement Review Panel

Town: Luxembourg

Country: Luxembourg

E-mail: procurementreview@esm.europa.eu

VI.5) **Date of dispatch of this notice:**

16/02/2022