

Questions & Answers 1– RFP Provision of Language Training

HR/16/LT/AA/20

Question n°1	Self-paced e-learning in Luxembourgish: Page 17 of the RfP seems to indicate that self-paced e-learning in Luxembourgish is an <u>optional</u> requirement for the service provider. Does this mean that interested bidders are not required to present a solution for this course type in their proposals? If this is the case and should bidders not address this course type, will their score be affected?
Answer n°1	Candidate may decide to include or not self-paced e-learning in Luxembourgish in the proposal. Score will not be affected.
Question n°2	Transfer of Undertakings: Page 12 of the RfP outlines that the successful tenderer may be required to comply with a transfer of undertaking for employees of the incumbent. Is it possible for the incumbent to provide an indication of how many employees this may potentially apply to and their current packages?
Answer n°2	Section on Transfer of Undertakings is standard in all our procurement documents. Please note that it applies only if the award of the contract triggers the application of these provisions (this is not automatic). In the event these provisions apply, the details should be discussed and organised directly between the new service provider and the incumbent provider and the ESM is not involved in such discussions. Taking into consideration the type of services procured under the procurement procedure in question, it is the view of the ESM that it is unlikely that the provisions regarding the Transfer of Undertakings would apply.
Question n°3	Commercial Offer / Financial Cost Model Is it possible to clarify how to quote for the self-paced e-learning? At present the volume is indicated on the Financial Cost Model Excel in hours, however the majority of platforms are charged per user (licence).
Answer n°3	Financial cost model has been updated and uploaded on ESM website