Questions & Answers #1 REVISED 15/10/18 – PQD Website Development, Maintenance and Support CM/04/WS/MC/18

Q1	We assume that in Case of Consortium that the selection criteria (Annex 2 – Section 2) apply collectively to all members of the Consortium and not each member separately. Could you please confirm?
A1	In case of consortium, the selection criteria apply collectively to all members. Please consider all members of the consortium when responding to the data location (information only, page 26). E.g. if one member of the consortium is based outside of the Euro area, this would need to be specified.
Q2	In the Annex 2 – Sections 2.1 and 2.2 the response requirements mention "Attestation". We assume that you refer to a declaration of conformity signed by the tenderer and not an attestation certificate, signed by the relevant customer, mentioning conformity to the specific requirement. Could you please confirm?
A2	Correct, the ESM expects a confirmation from the Participant's authorised representative.
Q3	With regard to section 2.3 of the Pass/Fail criteria in the PQD, are you requiring only companies that have contributed on drupal.org to be eligible? Kindly clarify the requirements 2.3.2. Confirm the Candidate is listed on the Drupal marketplace at drupal.org. 2.3.3. Confirm the Candidate supports more than one project at drupal.org. 2.3.4. Confirm the Candidate has at least one "issue credits" in the last 90 days at drupal.org.
A3	Please review Q&A #2. ~~Participants must be able to positively confirm that they meet the criteria specified in the PQD including those listed in sections 2.3.2, 2.3.3 and 2.3.4.~~ ~~With regards to the specific questions, the ESM expects the following:~~ ~~2.3.2: That the Participants are listed here:~~ ~~https://www.drupal.org/drupal-services~~ ~~2.3.3: That the Participant appear on that page to have more than 1 project supported~~ ~~2.3.4: That the Participant appear on that page to have at least one issue credits~~
Q4	The document goes into great detail about Drupal being your choice. Are you wanting to stay with Drupal or are you considering other open source solutions as well, such as Joomla?
A4	The ESM's website is built on Drupal. Candidates must be able to support the Website and comply with the criteria specified in the PQD.
Q5	Can non EU companies apply for this tender?
A5	Yes.
Q6	Could you please confirm that 05/11/2018 is the deadline for the submission of the completed PDQ, with all its corresponding annexes and attachments whereas 19/10/2018 is the deadline for questions only?
A6	Correct.
Q7	Could you please give us an estimation of what the Request for Proposal (RfP) will involve in terms of bidding effort and timing?

A7	As per the PQD we anticipate to dispatch the decision on the pre-qualified Candidates on the 23/11/2018. The RfP should be sent to these Candidates shortly after. The RfP will allow for a minimum of 20 calendar days to respond as per the ESM Procurement Policy.
Q8	Could you please give us an indication of the budget allotted to this project?
A8	ESM does not disclose the budget during a procurement process.
Q9	Could you please explain how you intend to structure the pricing scheme in the financial offer?
A9	The pricing model will be provided in the Request for Proposal (RfP). Note that applicants who will be successful in the PQD will be invited to respond to the RfP.
Q10	Could you please indicate if for the technical and professional ability (Selection Criteria - Item 2.2 - questions 1 to 12) bidders are to supply very concise replies in the template provided itself or if they are to elaborate their responses in attached documents?
A10	No template was provided for responding to the Selection criteria so Participants can choose the format of their response yet please refer to the selection criteria (e.g. Economic and financial standing, Technical or professional ability, Authorisation and suitability to carry out the relevant professional activity) and to the question item number and state whether you Pass or Fail. When an attestation or evidence is requested, please provide sufficient information to justify your Pass/Fail response. The ESM does not wish to receive any marketing or other promotional materials. Responses to the Information Only questions (page 26) should be answered using the template on that page.