

ESENDER_LOGIN:	ENOTICES
CUSTOMER_LOGIN:	ECAS_n002zc8c
NO_DOC_EXT:	2019-177766
SOFTWARE_VERSION:	9.11.2
ORGANISATION:	ENOTICES
COUNTRY:	EU
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LANGUAGE:	EN
CATEGORY:	ORIG
FORM:	F02
VERSION:	R2.0.9.S03
DATE_EXPECTED_PUBLICATION:	/

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

European Stability Mechanism (ESM)

6a Circuit de la Foire Internationale

Luxembourg

L-1347

Luxembourg

Contact person: Ampeglio Amore

Telephone: +352 2609620

E-mail: procurement@esm.europa.eu

NUTS code: LU000

Internet address(es):

Main address: <http://www.esm.europa.eu>

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.esm.europa.eu/procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

European institution/agency or international organisation

I.5) **Main activity**

Economic and financial affairs

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

Provision of Travel Advisory Services, Travel Security and Trainings Services on demand

II.1.2) **Main CPV code**

63515000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

The ESM intends to establish a framework agreement with one service provider able to provide Travel Advisory Services, Travel Security and Trainings Services on demand.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

-
- II.2) **Description**
- II.2.1) **Title:**
- II.2.2) **Additional CPV code(s)**
79714100
- II.2.3) **Place of performance**
NUTS code: 00
Main site or place of performance:
Contractor's premises
- II.2.4) **Description of the procurement:**
Mandatory Travel Advisory Services:
 - Online Platform
 - Telephone Advice Service
 - Online Travel Security Courses
 - Emergency Evacuation Services
 - Establishment of a Crisis CentreAdditional Travel Advisory Services (on demand)
 - Travel ToolTravel Security Services (on demand)
 - Personnel Security
 - Protection ServicesTraining Services (on demand)
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 48
This contract is subject to renewal: no
- II.2.9) **Information about the limits on the number of candidates to be invited**
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- Section III: Legal, economic, financial and technical information**
- III.1) **Conditions for participation**
- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
- III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents

- III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents
- III.1.5) **Information about reserved contracts**
The execution of the contract is restricted to the framework of sheltered employment programmes
- III.2) **Conditions related to the contract**
- III.2.1) **Information about a particular profession**
- III.2.2) **Contract performance conditions:**
- III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Competitive procedure with negotiation
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
- IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.1.5) **Information about negotiation**
- IV.1.6) **Information about electronic auction**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no
- IV.2) **Administrative information**
- IV.2.1) **Previous publication concerning this procedure**
- IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 30/01/2020
Local time: 11:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
Date: 06/02/2020
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about electronic workflows**
- VI.3) **Additional information:**
Neither Directive 2014/24/EU of the European Parliament and of the Council of 26.2.2014, nor Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council (as amended) apply to the ESM.
The ESM procures supplies, services and works on its own behalf and for its own account pursuant to the ESM Procurement Policy as published on the ESM website. This procurement is carried out by the ESM under a negotiated procedure in the meaning of the ESM Procurement Policy. Please refer to the ESM website for additional details

VI.4) **Procedures for review**

VI.4.1) **Review body**

ESM Procurement Review Panel
6a, Circuit de la Foire Internationale
Luxembourg
L-1347
Luxembourg
E-mail: procurementreview@esm.europa.eu

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

ESM Procurement Review Panel
Luxembourg
Luxembourg
E-mail: procurementreview@esm.europa.eu

VI.5) **Date of dispatch of this notice:**

18/12/2019