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COUNTRY:	EU
PHONE:	/
E-mail:	m.courbis@esm.europa.eu
NOTIFICATION TECHNICAL:	YES
NOTIFICATION PUBLICATION:	YES

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

European Stability Mechanism
6a, Circuit de la Foire Internationale
Luxembourg
L-1347
Luxembourg
Contact person: Marion Courbis
Telephone: +352 2609620
E-mail: procurement@esm.europa.eu
NUTS code: LU000
Internet address(es):
Main address: www.esm.europa.eu

I.2) **Joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.esm.europa.eu/procurement>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

European institution/agency or international organisation

I.5) **Main activity**

Economic and financial affairs

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

Organisational Development Services
Reference number: HR/01/OD/MC/2018

II.1.2) **Main CPV code**

79414000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

The ESM intends to conclude multiple framework agreements for the provision of Organisational Development (OD) related services with various Service Providers. If the ESM determines a need for OD related services, it will sign an implementing contract with one of the Service Providers which will be subject to the terms and conditions of the relevant framework agreements. The ESM members of staff are the main target group for projects and programmes under these framework agreements. The services are divided into 3 lots:

Lot 1: Cultural transformation, team development, strategic leadership support

Lot 2: Diversity and Inclusion

Lot 3: Conflict Management

Candidates may submit their applications for only one lot or for multiple lots.

The ESM's official working language is English and the services must be provided in English.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Cultural transformation, team development, strategic leadership support

Lot No: 1

II.2.2) **Additional CPV code(s)**

79414000

98200000

79633000

II.2.3) **Place of performance**

NUTS code: LU000

II.2.4) **Description of the procurement:**

Mandatory services:

Organisational development initiatives through cultural transformation (values-driven)

Team development programmes: Consultancy and design; facilitation of delivery, including team coaching

Strategic Leadership support

Optional services:

Change management and communication

Diagnostics and data collection

Event management

Digital and social network support consulting

Further information can be found in procurement documents.

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This procurement procedure is carried out by the ESM under a negotiated procedure within the meaning of the ESM Procurement Policy. Please check the ESM Procurement Policy for further information.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information**II.2) Description****II.2.1) Title:**

Diversity and Inclusion

Lot No: 2

II.2.2) Additional CPV code(s)

79414000

98200000

79633000

II.2.3) Place of performance

NUTS code: LU000

II.2.4) Description of the procurement:

Mandatory services:

Diversity and inclusion success through organisational development

Optional services:

Change management and communication

Diagnostics and data collection

Event management

Digital and social network support consulting

Further information can be found in procurement documents.

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Lot 3: Conflict Management

Lot No: 3

II.2.2) **Additional CPV code(s)**

79414000

79633000

98200000

II.2.3) **Place of performance**

NUTS code: LU000

II.2.4) **Description of the procurement:**

Mandatory services:

Conflict management

Optional services:

Change management and communication

Diagnostics and data collection

Event management

Digital and social network support consulting

Further information can be found in procurement documents.

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II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

- III.1) **Conditions for participation**
 - III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
 - III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents
 - III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents
 - III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
 - III.2.1) **Information about a particular profession**
 - III.2.2) **Contract performance conditions:**
 - III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
 - IV.1.1) **Type of procedure**
Competitive procedure with negotiation
 - IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
The procurement involves the establishment of a framework agreement
Framework agreement with several operators
 - IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
 - IV.1.5) **Information about negotiation**
 - IV.1.6) **Information about electronic auction**
 - IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no
- IV.2) **Administrative information**
 - IV.2.1) **Previous publication concerning this procedure**
 - IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 04/04/2018
Local time: 11:00
 - IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
 - IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

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VI.4) **Procedures for review**

VI.4.1) **Review body**

ESM Procurement Review Panel

6a, Circuit de la Foire Internationale

Luxembourg

L-1347

Luxembourg

E-mail: procurementreview@esm.europa.eu

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

Please see the ESM Procurement Review Procedure available at <https://www.esm.europa.eu/procurement>

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

01/03/2018