

Questions & Answers 1 – PQD FM/13/EMS/AG/2020 – Provision of Events Management Services

25.09.2020

Question 1	<p>With reference to the point 3.6 “Transfer of Undertakings” we ask you if it is possible to know which is the maximum number of employees that the successful candidate will be potentially requested to takeover. Please feel free to provide any additional information that might be useful at this stage.</p>
Answer 1	<p>Please note that this is the standard provision that we include in all tender documents. Please note that it applies only in some cases if the award of the contract triggers the application of these provisions (this is not automatic). It is for the candidates and in particular the successful candidate to assess whether this provision applies or not and if so to request additional information from the ESM.</p>
Question 2	<p>We fulfil all the selection criteria mentioned in Annex 2 by ourselves. In that sense we don’t require third parties or subcontractors to fulfil the selection criteria. However, as an (probably even any) event management company we don’t provide all services “in-house”. We cooperate with specialised external suppliers for different services (e.g. to provide simultaneous interpretation equipment at an events). My question was if we have to identify these external suppliers during the tender process even if we don’t rely on them to fulfil the selection criteria?</p>
Answer 2	<p>All requirements in relation to subcontractors are set out in section 3.5 of the PQD. If the Candidate involves any subcontractors in the provision of services, they need to be disclosed however, they do not necessarily need to be used by the Candidate to evidence that the Candidate meets the selection criteria.</p>